DPO CPD programme: Advance course
led by Dai Durbridge

Designed to follow on from our Foundation Course, this Advance programme builds on that strong learning platform and focuses in greater depth on the key issues, supporting you with building your confidence, reducing resource need and limiting or removing the need for external legal spend.

Running over five months, this Advance Course is devised and led by education data protection lawyer, Dai Durbridge. Delivered remotely via Zoom the interactive and engaging course is limited to around 30 delegates per course

With 21 hours of contact time over five months, this bite-sized approach to learning provides:

• nine two-hour sessions of interactive training; and
• three one-hour sessions in the middle and at the end of the course

to help embed learning, create space for discussion with other DPOs, and to ensure all your questions are answered.

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1. SARs practical deep dive: reviewing a document bundle (2 hours)

- Which documentation to include
- The art of redaction
- Managing conflicting third party rights
- Reducing the scope

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2. Data and cyber security (2 hours)

- Tools, tricks and methods for strong data security
- Eradicating human error and negligence
- Protecting your setting from the growing risk of cyber attacks

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3. Masterclass: DPIAs (2 hours)

- When to carry one out and who to involve
- Early involvement of the DPO
- Work through a case study to complete a strong DPIA
- DPIAs for tools and apps

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4. Getting the best from your Local Governing Board (2 hours)

- Ensuring best value and playing to their strengths
- Avoiding 'busy work'
- Understanding the local context
- Supporting the local DSL

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5. Mid-course round up and review (1 hour)

- Embedding sessions 1-4
- Your varied data protection questions answered

- Group discussion on any issue

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6. AI and data protection: managing risk and making best use (2 hours)

- The data protection considerations of AI use in schools
- Understanding and managing risk
- Creating a safe framework for use
- Using AI tools in your DPO role

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7. Data breach in practice: case study deep dive - part one (2 hours)

- Learning from education data breaches: how to avoid the most frequent and dangerous breaches
- Personal and special category personal data breach involving 100+ individuals
- Assessing, understanding and containing the breach
- Managing affected individuals

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8. Data breach in practice: case study deep dive - part one (2 hours)

- Getting communications right
- Managing press and stakeholder interest
- Reporting in stages and working with the ICO
- Considering and addressing the risk of compensation claims

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9. Mid-course round up and review (1 hour)

- Embedding sessions 6-8
- Your varied data protection questions answered
- Group discussion on any issue

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10. Masterclass: Outstanding data protection governance (2 hours)

- Excellence in data protection governance
- GDPR/H&S/Safeguarding - the compliance trinity
- Reviewing key policies to support data protection compliance
- Data champions: building and leading your team

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11. Understanding the ICO and learning from other sectors (2 hours)
Guest speaker *Francis Katamba, Partner and data privacy and cybersecurity lawyer, and former senior commercial lawyer at the ICO*

- Understanding the ICO: its drivers, approach, priorities and more
- Learning from other sectors: health, financial services, and commerce
- ICO enforcement action: notable sanctions, reprimands and notices

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12. End of course round up, review and next steps (1 hour)

- Review of sessions 10-11
- Free form Q&A
- Next steps for you

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